

East Beaches Social Scene Board Meeting
March 10, 2022, held at the East Beaches Social Scene

Present: Brad Marr, Heather Dionne, Shelley Penziwol, Frank Bagnall, Gord Kaye, Dennis Muldrew, Al Rear, Tammi Kelly

Regrets: Jascha Boge, Jordan Sobey, Gina German

Brad Marr welcomed everyone to the meeting at 2:36 p.m.

Brad presented the agenda and asked if there were any additions. No additions.

MOVED by Gord to adopt the agenda

Adoption of minutes of board meeting on January 13, 2022:

MOVED by Gord; **SECONDED** by Heather; **Carried**

Matters arising from the minutes: One *suit* and not separate *suits* under old business (small claims court).

Correspondence:

- Email from RBC in Selkirk offering credit card for club – will discuss under new business
- Cheryl from IERHA sent an email about what the RHA expects re: COVID protocols
- Service Purchase Agreement – we are required to do a report (see schedule C, paragraph 3) every year in March. Add to calendar.

Old business:

Small claims court. Tammi and Brad met with a representative from the court and the claimant. A hearing date has been scheduled for September 22, 2022, by video. We need to prepare evidence and submit it to the court two weeks before the date.

Table the policy for vaccine checking – will discuss protocols later in this meeting.

Old files. Jascha submitted a report by email. He reported that he and Frank reviewed old files to determine which to keep and which to destroy. They have one additional filing cabinet to review. He also located an old inventory list that needs to be reviewed and updated.

Action items for board members were reviewed, and the updated list is attached.

Reports:

Treasurer

Frank submitted the treasurer's report for January 2022

MOVED by Frank; **SECONDED** by Dennis to accept the report. **Carried.**

Frank submitted the treasurer's report for February 2022

MOVED by Frank; **SECONDED** by Gord to accept the report. **Carried.**

Frank also shared a spreadsheet with financial results 2021-2022. Frank will share a report in this format at the general meeting.

Our cost for advertising in the Cottager's Guide is \$593.25.

MOVED by Frank; **SECONDED** by Gord that we pay the invoice for the Cottager's Guide. **Carried.**

Frank raised the issue of mileage for Cec's shopping trips to the city for food/supplies. We are in favour of raising the \$50 amount. Frank will discuss with Cec.

MOVED by Dennis; **SECONDED** by Al that Frank talks to Cec to see if she would be in favour of \$0.50/km or a flat rate of \$75 and that Frank can make the decision. **Carried.**

Registered charities annual return was completed. Information was also sent to WCB.

Hamper report

Heather reported that 26 hampers were delivered this year (30 last year; 36 the year before). Finances are good with about \$6900 left – community support has been generous. This is a good position to be in because we don't know how many requests for hampers we will need to fill in the coming year. Heather will do a hamper report at the general meeting.

Program coordinator's report

231 members YTD (191 renewals, 28 new & 12 honorary).

Programming is back on track. Two tai chi classes, Monday/Thursday. Cribbage on Tuesday. Mahjong on Monday.

Internet online self-defense – may be rescheduled to May.

Cooking with Brandi starts in April. Tuesdays.

Prairie Originals – wildflower and native grasses presentation on April 4. \$5 per person.

Would like to book a food safety course. Current certificates expire at the end of May. Last time the board paid for 5 participants and the resource centre paid for 5.

MOVED by Frank; **SECONDED** by Al that we pay for any member who uses the certificate here at the club.

Discussion. One person in the kitchen must be certified at any event (bingo, dinner, etc.)

Is 5 enough? No. Last time people took the course and some didn't volunteer at events. 10 might be a better number.

Frank revised his motion

MOVED by Frank; **SECONDED** by Gord that the club pays for a maximum of 10 people. **Carried.**

Lorine Mason is planning a May 7 Mexican fiesta social with games, dancing and a taco bar.

Casino bus tour to Sand Hills; Folklorama tour Aug 3 – no pavilion selection yet.

Exercise classes with Tony (police).

Genealogy with Bill Curtis.

Still looking for a social committee coordinator.

Tammi did recent updates to the website. We could decide to sell things on our website, e.g. memberships or tickets – we have the capability on our site. Might be worth asking our credit union if we can transfer from PayPal to our account. Brad with check with Sunova.

Tammi created list of events and hall renters for the year. No dinner dance in April. Talking to Steven Dare for Chinese food dinner.

BBQ rib dinner by Bowdens at end of May

Fashion shows June 25/26
Paint night in July
Folklorama in August
Boreal Shores Art Tour in August

Spring cleaning usually happens in early May. Tammi sends out email to membership. Discussion about a date. Decision – Tuesday, May 3 at 9 a.m.

Grants

Dennis reported that we were successful in our grant applications.

- \$3K bridging grant from province as part of COVID recovery.
- Letter from New Horizons, \$24,603 to put in new stairs, expand sidewalk to back to accommodate wheel chairs. One air purifier base unit. We need to add about \$900 (concrete price is higher).
- Provincial government application for “clean air program” HVAC project was submitted (Building Sustainable Communities). Will go to membership to approve project spending. We needed a letter of support from RM for the grant and Raymond was able to do this.

Maintenance

Al reported that we need to get the door lock looked at. A toilet was fixed in January.

Social

Gina submitted a report raising some issues with kitchen storage area (painting, shelving labels, storage containers) and suggested that the kitchen storage area be considered for improvements.

Brad raised the issue that the lock doesn't always work properly.

Maintenance will review the need for painting.

Brad asked Tammi to start to inventory keys and which members have them. There are a number of different codes for the alarm system in use. We need to get a handle on who has what. Al will talk to Kevin Ateah (Lakeside Security) about alarm codes and keys.

Governance and wine raffle

Jordan will run wine raffle. We may do the draw at the fashion show. Four prizes. Total cost is \$675 from Kenaston Wine Market. 5000 tickets printed, 1000 books.

We are licensing through the RM – Tammi facilitated this. Distribution will be maintained by Tammi and we will be asked to sell five books of tickets each.

New business

Public health order impact. According to the SPA, people must wear masks, self-screen for symptoms, practice good hygiene, maintain distance. Clients attending the centre are no longer required to provide proof of vaccination and can remove their masks when eating or drinking, then put their masks back on. Discussion about what constitutes “programming” under the SPA. When we advertise our events, we will continue to say that attendees must be fully vaccinated and we will recommend that people continue to use masks. At the upcoming general meeting, we will note that we will continue to require double vaccination (but won't be checking cards),

we highly recommend mask use, highly recommend distancing and sanitizer. Brad will share our COVID protocols at Tuesday's general meeting.

Credit card (Visa). RBC needs our articles of incorporation, last two annual financial statements, minutes of a board meeting where the board grants permission to approach RBC for credit card, and the name of the person who will be named on the card.

Discussion. \$1000 limit will match the discretionary spending board is allowed to do. Brad noted that only the person whose name is on card can make purchases. We will have to develop a protocol for how we use the card.

MOVED by Gord; **SECONDED** by Dennis that the board grants permission for the executive committee to apply to RBC for a Visa with a \$1000 limit. Further that treasurer Frank Bagnall would be the individual designated to have access to card. Members of the executive committee – Brad Marr (president), Jascha Boge (vice president), Heather Dionne (past president), Frank Bagnall (treasurer), Shelley Penziwol (secretary) – would be able to speak about the credit card.
Carried.

Pricing review. At the present time, a regular dinner is \$15/\$20 (members/non-members) and a catered dinner is \$25/30. Gord suggested that we look at raising prices. Frank suggested we have a small committee study all pricing – kitchen, bar, dinner/dances, etc. We will raise this at the general meeting next week. Frank will take the lead on a pricing committee and make recommendations to the membership at the general meeting in May.

Any other business

Dennis let us know that the VBCC is undergoing a branding exercise and will be known as the Beaches Community Centre.

The IERHA has money left for COVID supplies. Frank will see if we have invoices for supplies or new purchases to make.

Heather asked about nominations and if everyone is staying on the board. Will let Helmut know. We still call for nominations from the floor at the AGM. Need a social committee person.

Brad shared an agenda for the general meeting next week. Change item about raising prices to pricing review. Current and future grant goals – Dennis will talk about what we've done recently. Brad shared a PowerPoint presentation about the air purifiers/engineering/make-up air repairs and storage room projects.

Discussion about switching start time of our board meeting. Next meeting will begin at 10 a.m.

AI moved to adjourn the meeting at 5:20 p.m.

An in camera meeting proceeded after the board meeting adjourned.

Next meeting: Thursday, May 12, 2022, at 10 a.m.

Respectfully submitted, Shelley Penziwol, Secretary